

## Instructions for the Outpatients

### Department of Rehabilitation, University Hospital Brno

Dear Madam, Dear Sir,

You have been referred to outpatient physiotherapy by the physician of the Rehabilitation Department of the Brno University Hospital.

Below you will find information on the rules of operation of the rehabilitation outpatient clinic:

- **Always bring a change of clothes, a bath towel, and indoor shoes.**
- In case you can't make your appointment, please apologize by phone (532 232 006) or in person **between 7:30 am - 2:30 pm**. Voicemail is available at the provided phone number as well.
- An appointment may only be rescheduled if you apologize at least **one working day in advance, no later than 9:00 am**.
- In case of late or no apology, the appointment will be **canceled without replacement**.
- The last appointment, even if excused, will not be rescheduled.
- If there are **2 unexcused absences**, the entire rehabilitation process will be canceled. You will be notified of the cancellation via phone.
- If you are entitled to a replacement appointment, you must arrange it in person with your appointment card. For operational reasons, we can only replace **1 appointment at most**.
- If it is not possible to reschedule the excused appointment **within 14 days** from the last scheduled appointment, due to disruption of therapy continuity, this appointment cannot be rescheduled.
- In case of unexpected absence of a physiotherapist, we will try to maintain as many physiotherapy appointments as possible. In this case, the scheduled appointments for physical therapy, motor plate, and pelvic floor myostimulation **remain valid** unless otherwise agreed.

These rules are binding and necessary to improve the availability of care for you and other patients. Thank you for your understanding and we wish you a speedy recovery.

Rehabilitation Outpatient Clinic Team, Brno University Hospital